

## Ontario Cancer Research Ethics Board N2/CAREB REB SOP Addendum

OCREB has adopted the N2/CAREB REB SOPs. However, in order to reflect specific OCREB requirements, this addendum must be used in tandem with the SOP noted below\*.

### N2/CAREB SOP 406 – Research Completion

SOP Section	OCREB Addendum
<p><b>5.1.1</b></p> <p>The Researcher may submit a research closure report to the REB once all Participant involvement and communication have ended, and no further data collection, follow-up, or interaction is expected. At that point, the project typically no longer poses ongoing ethical considerations related to Participant welfare or consent. however, Researchers and the REB should consider that some protocols remain open even after active participation concludes—particularly when identifiable or sensitive data are still being stored, analyzed, or used for future submissions. Keeping the protocol open in these cases ensures that any future data use is reviewed, Participant privacy is maintained, and the research team continues to meet applicable regulations and institutional requirements for safeguarding sensitive information.</p>	<p><b>5.1.1</b></p> <p>A <b>Centre PI</b> may submit a <b>Centre Study Closure (CSC) application</b> to the REB when there is no further participant involvement at the site, all new data collection is complete, and the sponsor closeout activities, if applicable, have been completed. <b>Additionally,</b></p> <ul style="list-style-type: none"> <li>• The Provincial Applicant (PA) must continue with the PA duties until the REB has acknowledged the closure of all participating centres;</li> <li>• The PA may submit a provincial study closure (PSC) after all centres have closed;</li> </ul>

Revision History	
Date/Version	Summary of Changes
August 28, 2018/001	Original version.
March 21, 2025/004	No revisions needed
June 5, 2026/005	5.1.1 – Existing language deleted and replaced with new content.