

Network of Network (N2)/Canadian Association of Research Ethics Boards (CAREB) Research Ethics Board (REB) Standard Operating Procedures (SOPs)
Table of Contents & Authorization

The N2/CAREB SOPs and corresponding OCREB addenda below are authorized for use by OCREB. The version dates of all CAREB/N2 SOPs are updated at the time of a new release and any changes made to each SOP are noted in the revision history.

SOP#. Version	SOP TITLE	EFFECTIVE DATE
100 GENERAL ADMINISTRATION (101-108)		
101.004	Authority and Purpose	11-June-2026
101	OCREB Addendum 005	11-June-2026
102.004	Research Requiring REB Review	11-June-2026
103.004	Training and Education	11-June-2026
103	OCREB Addendum 005	11-June-2026
104.004	Management of REB Office Personnel	11-June-2026
105A.004	Conflicts of Interest – REB Members and REB Office Personnel	11-June-2026
105A	OCREB Addendum 005	11-June-2026
105B.004	Conflicts of Interest – Researcher	11-June-2026
105B	OCREB Addendum 005	11-June-2026
105C.004	Conflicts of Interest – Organization	11-June-2026
106.004	Signatory Authority	11-June-2026
107.004	Use and Disclosure of Personal Information	11-June-2026
108.004	Standard Operating Procedures Maintenance	11-June-2026
200 REB ORGANIZATION (201-203)		
201.004	Composition of the REB	11-June-2026
201	OCREB Addendum 005	11-June-2026
202.004	Management of REB Membership	11-June-2026
203.004	Duties of REB Members	11-June-2026
203	OCREB Addendum 005	11-June-2026
300 FUNCTIONS AND OPERATIONS (301-303)		
301.004	REB Submission Requirements and Administrative Review	11-June-2026
301	OCREB Addendum 005	11-June-2026

SOP#. Version	SOP TITLE	EFFECTIVE DATE
302.004	REB Meeting Administration	11-June-2026
302	OCREB Addendum 005	11-June-2026
303.004	Document Management	11-June-2026
400 REVIEWS OF RESEARCH (401-407)		
401.004	Delegated Review	11-June-2026
401	OCREB Addendum 005	11-June-2026
402.004	REB Review Decisions	11-June-2026
402	OCREB Addendum 005	11-June-2026
403.004	Initial Review - Criteria for REB Approval	11-June-2026
403	OCREB Addendum 005	11-June-2026
404.004	Ongoing REB Review Activities	11-June-2026
404	OCREB Addendum 005	11-June-2026
405.004	Continuing Review	11-June-2026
405	OCREB Addendum 005	11-June-2026
406.004	Research Completion	11-June-2026
406	OCREB Addendum 005	11-June-2026
407.004	Suspension or Termination of REB Approval	11-June-2026
407	OCREB Addendum 005	11-June-2026
500 REVIEWS REQUIRING SPECIAL CONSIDERATION (501)		
501.004	REB Review During Publicly Declared Emergencies	11-June-2026
600 REB COMMUNICATION AND NOTIFICATION (601-602)		
601.004	Communication – Researcher	11-June-2026
602.004	Communication – Research Participants	11-June-2026
602	OCREB Addendum 005	11-June-2026
700 INFORMED CONSENT (701)		
701.004	Informed Consent Process	11-June-2026
701	OCREB Addendum 005	11-June-2026
800 RESPONSIBILITIES OF INVESTIGATORS (801)		
801.004	Researcher Qualifications and Responsibilities	11-June-2026
801	OCREB Addendum 005	11-June-2026
900 QUALITY MANAGEMENT (901-902)		

SOP#. Version	SOP TITLE	EFFECTIVE DATE
901.004	Quality Assurance Inspections	11-June-2026
902.004	External Inspections or Audits	11-June-2026
903.004	Non-Compliance	11-June-2026

SOP#.Version	OTHER DOCUMENTS (update as required)	Effective Date
N/A	Glossary of Terms	11-June-2026
	Glossary of Terms – OCREB Addendum 005	11-June-2026
N/A	References	11-June-2026

By signing and dating this record, we authorize the Ontario Cancer Research Ethics Board to adopt the N2/CAREB SOPs, and OCREB Addenda, as listed above.

Executive Director, Ontario Cancer Research Ethics Board



Natascha Kozlowski

Jun 11, 2026

Date

Chair, Ontario Cancer Research Ethics Board



Jacqueline Limoges

Jun 11, 2026

Date








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