

OCREB Memo - COVID-19 (Coronavirus)

March 17, 2020: OCREB acknowledges the impact that the COVID-19 pandemic has had on the clinical research environment, and the potential impact on the daily conduct and oversight of clinical trials. The safety of participants is of primary importance, and the potential harms of initiating or continuing a trial should be weighed against anticipated benefits in such a setting. Investigators should work with their institutions and study sponsors to consider whether the start of a new study should be delayed, or if an existing study should be modified in light of the impact of COVID-19 related constraints on the clinical services, and to assess the impact of any changes on participant safety and data integrity.

OCREB has policies and processes in place to continue with its reviews and ethics oversight during the current coronavirus (COVID-19) outbreak. Please do not hesitate to contact us with any questions (see below). We will do our best to assist your team. We understand that the situation is changing rapidly and we will continue to provide updates as the situation changes.

OCREB Activities during the Pandemic

- OCREB oversight activities are continuing remotely, as per SOP 501 - [OCREB SOPs](#).
- The next OCREB meeting is April 3 (phone/web). Deadline is March 17.
- Please contact the relevant OCREB staff member directly by email or phone – access contact details at [OCREB Contacts](#).
- OCREB will prioritize the review of amendments that are necessary as a result of COVID-19.
- We may schedule *ad hoc* OCREB sub-committee meetings as needed, as per SOP 501.

OCREB Reporting Expectations of the Investigator/Study Sites

- Changes in approved research may not be initiated without OCREB review and approval except where necessary to eliminate an apparent immediate risk to research participants. Changes to the study necessary to eliminate apparent immediate hazards/risks to participants may include:
 - Changing from in-person visits to virtual;
 - Change or elimination in study visits/procedures that do not impact the integrity of the study or participant safety – e.g., change to dispensing of study medications;
 - Incorporation of screening questions to identify potential COVID-19 exposure. The incorporation of this screening procedure does not require OCREB approval given that they are being utilized across the hospitals/centres.
- If a sponsor or investigator needs to make a change to a study in order to eliminate apparent immediate risks to participants, these changes can be made and then reported to OCREB in a timely manner. The notification to OCREB may be a full protocol amendment by the Provincial Applicant through a Provincial Amendment (PAM). However, it also may be a memo, letter, or other document that explains the changes being made, as long as it provides sufficient information for OCREB to assess the relative risks resulting from the changes. Please work with the study sponsor to develop plans appropriate to the study and participant population.
- All other changes to the conduct of the study should be submitted as an amendment.
- When changes necessary to eliminate apparent immediate hazards to participants are implemented prior to OCREB review, consent is not required unless the change fundamentally alters what the participants previously consented to. However, participants must be informed of any relevant changes through a consent form update, which would be submitted with the amendment.

- Recognizing that decisions around suspension of enrolment may be made at the individual centre level, at least initially, please report to OCREB as reportable events as follows (this does not require prior OCREB approval). Select “Other” as the reportable event type.
 - If enrolment of new participants is suspended for all centres, as communicated by the study sponsor, the Provincial Applicant must submit a provincial reportable event.
 - If enrolment of new participants is suspended at an individual centre, the relevant Centre PI must submit a centre reportable event, with appropriate notification of the study sponsor.
- We also recognize that an increase in protocol deviations is likely during this period. A protocol deviation is something that involves one or a few participants. While documentation is essential for all deviations, protocol deviations do not need to be reported to OCREB unless they impose an increase in the risk of harm to participants or adversely affect the integrity of the data. For example: if a participant is not able to travel for an in-person visit because of self-quarantine, that deviation does not need to be reported unless it impacts the risk to the participant. Submit deviations as centre reportable events as soon as there is time and sufficient information.
- The impact of any changes in the conduct of the study should be documented to enable appropriate evaluation and reporting.

Sponsor/Study Site Considerations for Initiation or Continuation of a Study

- The initiation of a study or the ongoing conduct of a study should be aligned with the institution’s requirements during the pandemic.
- The impact of COVID-19 on recruitment and retention of participants should be carefully considered before initiating a new trial. The ability to confirm eligibility and to conduct key safety assessments and study evaluations within the specified time window is (are) of particular importance.
- The investigator and sponsor should assess each trial to determine if recruitment should be temporarily suspended, or participants discontinued. Such decisions should be proportionate and based on benefit-risk considerations and impact on the health and safety of the participant.
- Contingency arrangements must be made if an investigator is unable to carry on with the Centre PI role – e.g., coverage by a co-investigator; assignment to a new Centre PI. If the study will be assigned to another PI, submit a centre amendment to OCREB with the change in Centre PI.
- Alternative mechanisms must be put in place for ongoing sponsor monitoring of the study, as applicable.
- If a participant is unable to attend the site, other measures, such as home nursing or contact via phone may be required to identify adverse events and ensure ongoing medical and study oversight. However, the limitations of such methods should be taken into account. Changes to existing practice should be proportionate and based on benefit-risk principles.
- Participants must be kept informed of the new information, such as privacy considerations if communications are changed from in-person to phone.

See Health Canada’s website for information on COVID-19: <https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>

OCREB is committed to the safety of study participants, and to supporting oncology research teams as much as we can through these challenging times.

Stay safe.
OCREB Team